



TERMS OF REFERENCE

JOB TITLE	PROJECT DEVELOPMENT OFFICER IV
JOB DESIGNATION	Focal Officer for Socioeconomic Reintegration Program
JOB LEVEL	Contract of Service (Php 66,867.00/month)
PLACE OF ASSIGNMENT	OPAPRU Central Office
UNIT ASSIGNMENT	RPM-P/RPA/ABB and CBA-CPLA Concerns Office
REPORTS DIRECTLY TO	Head of the RCCO
COORDINATES WITH	Implementing partners, stakeholders, and concerned OPAPRU departments
JOB QUALIFICATIONS	Education: Relevant Bachelor's Degree Experience: Three (3) years of relevant working experience Training: Sixteen (16) hours of relevant training
JOB OBJECTIVES	To provide technical assistance and support efficiently and effectively to the implementation of the CBA-CPLA and RPM-P/RPA/ABB peace processes
KEY RESULTS AREAS	Support to the completion of the peace agreements with the CBA-CPLA and the RPM-P/RPA/ABB through the implementation of socioeconomic programs
JOB RESPONSIBILITIES	<ol style="list-style-type: none">1. Lead the planning, development, and implementation of socioeconomic reintegration programs for RPM-P/RPA/ABB and CBA-CPLA peace process participants.2. Ensure that program activities align with the goals and objectives of the peace process.3. Collaborate with relevant government agencies, non-government organizations, civil society organizations, and other stakeholders to enhance program effectiveness.4. Build and maintain strong partnerships to support reintegration efforts.5. Gather comprehensive needs assessments to identify the specific requirements and challenges faced by each client group and use assessment findings to tailor

	<p>reintegration programs to individual, group and community needs.</p> <ol style="list-style-type: none"> 6. Recommend appropriate capacity-building initiatives to equip participants with essential skills, knowledge, and resources for sustainable livelihoods. 7. Identify and recommend livelihood opportunities, job placements, or entrepreneurial ventures for program beneficiaries. 8. Review the results of ongoing income-generating projects and cooperatives and recommend necessary actions. 9. Develop and implement a robust monitoring and evaluation framework to assess the impact and effectiveness of reintegration programs. 10. Regularly report on program outcomes and make data-driven improvements. 11. Prepare comprehensive reports, proposals, and presentations to document program activities, progress, and outcomes. 12. Maintain accurate records of program beneficiaries and activities. 13. Perform other tasks as may be assigned by the Department Head/Director.
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